

# FCM User Roles



	User Role			Permissions	
	HH Admin	DSP Admin	User	Billing Module Enabled	Receive Billing Statements
<b>Assessment Form Customization</b>					
Create custom assessment forms	✓				
Edit custom assessment forms	✓				
Delete custom assessment forms	✓				
<b>User Account Management</b>					
See HH Admin Profiles	✓				
Create and edit HH Admin Profiles	✓				
See CMA User Profiles (DSP Admin and User)	✓				
Create and edit CMA User Profiles (DSP Admin and User)		✓			
See Care Manager Profiles		✓			
Create and edit Care Manager Profiles		✓			
Create and edit Supervisory Teams	✓	✓			
<b>Member Record</b>					
Create a member record	✓	✓	✓		
Edit member demographic information	✓	✓	✓		
Assign member to a different HH (not linked to user account)	✓				
Assign member to a different CMA within the HH network	✓				
Assign member to a Care Manager	✓	✓	✓		

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<b>Segments</b>					
Create segments/pend segments	✓	✓	✓		
Edit segments	✓	✓	✓		
Delete Segments	✓	✓			
<b>Encounters</b>					
Create encounters	✓	✓	✓		
Edit encounters	✓	✓	✓		
Delete encounters	✓	✓	✓		
Lock encounters	✓	✓	✓		
Unlock encounters		✓			
<b>Assessments</b>					
Complete assessments	✓	✓	✓		
Edit assessments	✓	✓	✓		
Lock assessments	✓	✓	✓		
Unlock assessments	custom assessments only	custom assessments only			
Delete assessments	custom assessments only	✓	✓		
<b>Care Plans</b>					
Create care plans	✓	✓	✓		
Edit care plans	✓	✓	✓		
Sign care plans	✓	✓	✓		
Delete care plans	✓	✓	✓		

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<b>Claims/Billing</b>					
Add, edit, and void BSQs	✓	✓	✓		
See claim information				any role	
See admin fee information				any role	
Access the "Billing Module" (Claims, Admin Fee, Statements screen)				any role	
Receive billing statement pdf to email associated with user account					any role
<b>Reports</b>					
HH Quality	✓				
CMA Quality	✓	✓			
HH Dashboard	✓				
CMA Dashboard	✓	✓			
Supervisor Dashboard	✓	✓	only if identified as a supervisor		
<b>Extracts</b>	✓	✓		only HH or DSP Admins	