

Children's HCBS Tab Overview

HCBS WORKFLOW PERIODS

On the Children's HCBS Home screen - you will see HCBS Workflows are broken up into 3 periods. In Process, Current, and Past. "In Process" HCBS periods reference any workflow that is in the process of collecting the information to submit for a LOC. This period can happen in conjunction with a "Current" HCBS Period, which encompasses any workflow where an LOC has been submitted and the member is eligible. "Past" HCBS periods are just that, any periods that have expired, disenrolled, or denied.

The screenshot shows the 'Children's HCBS' interface. On the left is a sidebar with navigation links: Overview, Documents, Encounters, Background, Assessments, Care Plans, Care Team, Children's HCBS (highlighted), Gaps in Care, Transitions of Care, Segments, Billing, Assignments, and History. The main content area has a header 'Children's HCBS' with a 'Start a New Workflow' button. Below this, it shows 'Agencies: CCF HH > SKIP of NY' and 'LOC DATE: No LOC reported from MAPP'. The 'HCBS Workflows' section is divided into three periods: 'In Process', 'Current Period', and 'Past HCBS Periods'. Each period contains a table with columns for 'Confirmed Interest On', 'Population Type', 'Status', and 'View Workflow'. In the 'In Process' period, there is one entry for 3/20/2024 with Population Type 'SED' and Status 'LOC In-Process'. In the 'Current Period', there is one entry for 3/13/2024 with Population Type 'SED' and Status 'Actively Receiving Services'. In the 'Past HCBS Periods', there is one entry for 3/20/2024 with Population Type 'SED' and Status 'Denied'.

Confirmed Interest On	Population Type	Status	View Workflow
3/20/2024	SED	LOC In-Process	View

Confirmed Interest On	Population Type	Status	View Workflow
3/13/2024	SED	Actively Receiving Services	View

Confirmed Interest On	Population Type	Status	View Workflow
3/20/2024	SED	Denied	View

HCBS WORKFLOW STATUSES

Within these periods, there are related statuses to help track on a more granular level. At this point, users are in control of adjusting these statuses. By adjusting these statuses, the workflow will automatically adjust what HCBS Period is in in (see text in green to see which Period each status relates to).

LOC In-Process	In Process
LOC Complete/Waiting for Services	Current
Actively Receiving Services	Current
Denied	Past
Expired	Past
Disenrolled	Past

STARTING A WORKFLOW

When you are ready to start collecting documentation for a new workflow - you can click on the "Start a New Workflow" button to get started.

This screenshot shows the 'Children's HCBS' interface with the 'In Process' section highlighted. It displays the message: 'This patient has no In Process Workflows.'

Start a New Workflow



ESTABLISHING INTEREST AND POPULATION

Any new workflow starts with this step where you are able to select dates relating to interest as well as what population type they are in.

Interest

Member Is Interested In HCBS Services

Member Received HCBS Information

Target Population

Population Type

☐ Member is Family of One

Cancel

Update Interest and Population

WORKFLOW HOME

You will be brought to the workflow for that specific period. This is where we are currently working on building out the rest of the documentation steps and when complete, you will be able to upload all relevant documentation for the patient. On this screen, you are also able to see K-codes if applicable as well as the ability to delete a workflow if necessary. The link “Back to HCBS Home” will bring you back to the initial screen.

Children's HCBS

Delete Workflow

[Back to Children's HCBS Home](#)

According to eMedNY, this member has these K-Codes: **A1** **A2** **KK** **K1** **K4**

HCBS Details

ESTABLISHING INTEREST AND POPULATION

Select

Patient Confirmed Interest and Eligibility in HCBS Services

Confirmed on 3/20/2024

Member Population SED

LOC DATE

Last but not least, as a part of this initial version, you will now be able to see the most recent LOC date for a patient.

Children's HCBS

Agencies: NWHH > Northwell Health

LOC DATE: 5/10/2023

HCBS Workflows

LOC DATE: 5/10/2023

Expiring in <60 Days

LOC DATE: 1/5/2024

Current LOC

LOC DATE: 1/24/2023

Expired LOC

LOC DATE: No LOC reported from MAPP

No LOC reported